

**Subject:** Fwd: Contract Instruction Sheet  
**From:** Rick Scott <[rick.scott@lacity.org](mailto:rick.scott@lacity.org)>  
**Date:** 09/19/2017 01:50 PM  
**To:** Wilshire Center <[mike@wilshirecenter.com](mailto:mike@wilshirecenter.com)>

Hi Mike. I need your help. Is the AA form on BAVN?

----- Forwarded message -----

From: Rick Scott <[rick.scott@lacity.org](mailto:rick.scott@lacity.org)>  
Date: Tue, Sep 19, 2017 at 1:48 PM  
Subject: Fwd: Contract Instruction Sheet  
To: Rita Moreno <[rita.moreno@lacity.org](mailto:rita.moreno@lacity.org)>

Is the AA form on BAVN?

----- Forwarded message -----

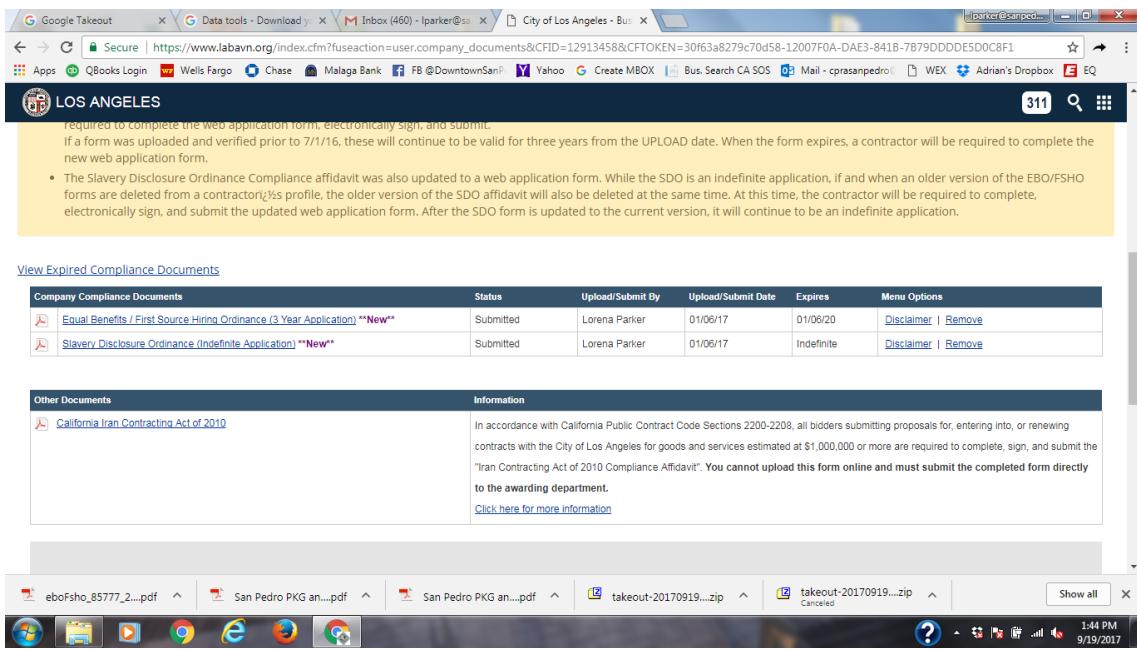
From: Lorena Parker <[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)>  
Date: Tue, Sep 19, 2017 at 1:46 PM  
Subject: Re: Contract Instruction Sheet  
To: Rick Scott <[rick.scott@lacity.org](mailto:rick.scott@lacity.org)>

Rick,

Here's a screen shot.

The Equal Benefits and First Source form is valid through 1/6/20.  
The Affirmative Action Program form is not listed.

## Fwd: Contract Instruction Sheet



Required to complete the web application form, electronically sign, and submit. If a form was uploaded and verified prior to 7/1/16, these will continue to be valid for three years from the UPLOAD date. When the form expires, a contractor will be required to complete the new web application form.

- The Slavery Disclosure Ordinance Compliance affidavit was also updated to a web application form. While the SDO is an indefinite application, if and when an older version of the EBO/FSHO forms are deleted from a contractor's profile, the older version of the SDO affidavit will also be deleted at the same time. At this time, the contractor will be required to complete, electronically sign, and submit the updated web application form. After the SDO form is updated to the current version, it will continue to be an indefinite application.

[View Expired Compliance Documents](#)

Company Compliance Documents	Status	Upload/Submit By	Upload/Submit Date	Expires	Menu Options
<a href="#">Equal Benefits / First Source Hiring Ordinance (3 Year Application) **New**</a>	Submitted	Lorena Parker	01/06/17	01/06/20	<a href="#">Disclaimer</a>   <a href="#">Remove</a>
<a href="#">Slavery Disclosure Ordinance (Indefinite Application) **New**</a>	Submitted	Lorena Parker	01/06/17	Indefinite	<a href="#">Disclaimer</a>   <a href="#">Remove</a>

**Other Documents**

Information
<p><a href="#">California Iran Contracting Act of 2010</a></p> <p>In accordance with California Public Contract Code Sections 2200-2208, all bidders submitting proposals for, entering into, or renewing contracts with the City of Los Angeles for goods and services estimated at \$1,000,000 or more are required to complete, sign, and submit the "Iran Contracting Act of 2010 Compliance Affidavit". You cannot upload this form online and must submit the completed form directly to the awarding department.</p> <p><a href="#">Click here for more information</a></p>

Lorena Parker  
*Executive Director*  
**San Pedro Property Owners' Alliance**  
**San Pedro Historic Waterfront**  
**Business Improvement District**  
[390 W. 7th Street | San Pedro, CA 90731](#)  
[T 310.832.2183 | F 310.832.0685](#)  
[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

On Tue, Sep 19, 2017 at 1:00 PM, Rick Scott <[rick.scott@lacity.org](mailto:rick.scott@lacity.org)> wrote:  
I'm not sure what you mean. I've had 3 other BIDs complete their contracts recently with the same exact information. I'll call one of them to ask what they did because I can't see what you're looking at.

On Tue, Sep 19, 2017 at 12:20 PM Lorena Parker <[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)> wrote:

Hi Rick,

I have a question regarding the instruction sheet for our upcoming contract. The forms listed on the instruction sheet request that we complete four forms on LA BAVN. However, they do not appear on the website yet.

When should I expect to see it up on the website?

Thank you for your assistance.

Kind regards,

Lorena Parker

*Executive Director*  
San Pedro Property Owners' Alliance  
**San Pedro Historic Waterfront**  
**Business Improvement District**  
<390 W. 7th Street | San Pedro, CA 90731>  
T <310.832.2183> | F <310.832.0685>  
<Lparker@sanpedrobid.com>  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

--  
Rick Scott  
Neighborhood and Business Improvement District Division  
Office of the City Clerk  
<213.978.1121> direct  
<213.978.1099> main  
Fax <213.978.1130>  
<Rick.Scott@lacity.org>

--  
Rick Scott  
Neighborhood and Business Improvement District Division  
Office of the City Clerk  
213.978.1121 direct  
213.978.1099 main  
Fax 213.978.1130  
<Rick.Scott@lacity.org>

--  
Rick Scott  
Neighborhood and Business Improvement District Division  
Office of the City Clerk  
213.978.1121 direct  
213.978.1099 main  
Fax 213.978.1130  
<Rick.Scott@lacity.org>